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	Item	Update	Actions and recommendations	Who
	Pewsey CATG – Notes of Meeting held on Wednesday 9th December 2020			
1.	Attendees and apologies			
	Attendees:	S Colling, D Wilson, P Mills, C Hollingsworth, M Hyslop, M McLean, D Shaw J Kunkler, M Stansby, P Deck, C Gale, J Brewin, P Oatway.		
	Apologies:	R Netherclift, S Drinkwater, J Tighe, J Mulroy.		
2.	Notes of last meeting			
		The notes of the previous CATG meeting held on 30 th September were agreed at the Pewsey Area Board meeting on 9 th November 2020, passing all recommendations.	CATG to note.	Cllr Kunkler

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3.	Financial Position			
		<p>The balance for financial year 2019 / 20 has closed at £10,416.19 (see Appendix 1).</p> <p>The current balance for 2020/21, less previous commitments and expenditure, stands at £2,810.39 (see Appendix 2).</p> <p>AB management looking at increase in CATG funding resulting from electoral increase in the Community Area.</p> <p>There remains some funds in the AB for 2020 which the Chairman will look at being transferred to CATG use before the end of the FY</p>	Area Board to note	Cllr Kunkler
4.	Top 5 Priority Schemes			
a)	<p>Issue 91</p> <p>Rushall Elm Row – new footway from Church Lane to Bus Stop</p>	Favourable weather conditions are required to re-grade the bank and so this project is now likely to commence during the spring of next year.	<p>Area Board to note.</p> <p>Highways to issue drawings to Parish when available.</p>	<p>Cllr Kunkler</p> <p>Highways</p>
b)	<p>Issue 5567</p> <p>Chirton A342 – request for footway outside of former public house Wiltshire Yeomen</p>	Construction still to be programmed – now likely to commence ion the new financial year to fit in with construction programme	<p>Area Board to note</p> <p>Highways to construct</p>	<p>Cllr Kunkler</p> <p>Highways</p>

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c)	<p>Issue 5919</p> <p>C192 The Warren Savernake Road – speeding concerns</p>	<p>Issue submitted 06/12/17</p> <p>Work on the ground has been completed and final account settled at £6,181.57.</p> <p>The PC has been invoiced for £4,939.37 and local stakeholders £1,242.20. All invoices paid</p>	<p>To recommend to the Area Board that this issue be closed</p>	<p>Cllr Kunkler</p>
d)	<p>Issue 6915</p> <p>North Newnton – request for Phase 2 of Footway project.</p>	<p>Issue submitted 02/01/19</p> <p>A site meeting has been held with the PC. Phase 2 will consist of a length of footway approximately 130m long, to link Phase 1 to a point opposite to the old garage.</p> <p>Highways hope to produce a preliminary design and estimate for the next CATG meeting on February 10 to enable a bid for Substantive Funds..</p> <p>Productive meeting held with developers at which it was agreed Section 106 money could be added to help pay for the scheme.</p>	<p>Preliminary design to continue.</p>	<p>Highways</p>
e)	<p>Issue 10-19-7</p> <p>A338 East Grafton – request for 2 pairs of village gates</p>	<p>Issue submitted by Grafton Parish Council on 16/10/19</p> <p>Gates have been installed at a cost of £4103.36 against an estimate of £4,000. PC had offered to contribute £800 (20%).</p> <p>PC will cover the difference, highways to arrange invoice.</p>	<p>To recommend to the Area Board that this issue be closed.</p> <p>Highways to issue invoice</p>	<p>Cllr Kunkler</p> <p>Highways</p>

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5.	Other Priority schemes			
a)	Issues 5998 & 10-20-4 C351 Rushall Pewsey Road – request to consider traffic calming measures	Issues submitted 11/01/18 and 07/07/20 Project on hold in anticipation of new Freight Management Policy. Cllr Kunkler reported that a new Policy is not anticipated until 2021/22.	Area Board to note	Cllr Kunkler
b)	Issue 7005 Rushall – request for bollards on bend outside of the school	Issue submitted on 06/02/19 Ball park estimate to supply and install 8 x Glasdon Glenwood bollards, inclusive of temporary traffic management is £2,900. Costs to be split 3 ways: CATG £1,000, PC £1,400 & School £500. Awaiting works start – anticipated late December / early January.	Area Board to note	Cllr Kunkler
c)	Issue 10-19-3 A338 Shalbourne - safety concerns at junctions of Burr Lane (Carvers Hill) and Mill Lane	Issue submitted by Shalbourne PC on 10/08/19 PC concerned about the warning sign for northbound vehicles, at the junction of Mill Lane. Awaiting works start with anticipated completion by the end of the year.	Area Board to note	Cllr Kunkler

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d)	Issue 10-20-3 Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	Issue submitted by Rushall Parish Council on 30/01/20 Preliminary design work to commence to produce an estimate to bid for Substantive Funds.	To recommend to the Area Board that this issue is promoted to the list of Top 5 Priority Schemes.	Cllr Kunkler
6.	Other Requests / Issues			
a)	Issue 5999 C351 Rushall Pewsey Road – request for study into volume of traffic using this route.	Issue submitted on 11/01/18 A ball park estimate for a freight movement study is £10,000. Issue on hold in anticipation of new Freight Management Policy.	Area Board to note	Cllr Kunkler
b)	Issue 6374 & 6541 Upavon – repositioning of No Entry Signs	Issues submitted on 08/06/18 & 31/07/18 It was agreed that no actions are to be taken until full completion of the development to assess sight lines.	Area Board to note	Cllr Kunkler
c)	Issue 6492 Burbage A338 junction with Eastcourt Road – Speeding concerns	Issue submitted on 15/07/18 Signing of 20mph speed limit now complete. The PC confirmed that no further complaints have been forthcoming.	To recommend to the Area Board that this issue be closed	Cllr Kunkler

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d)	<p>Issue 10-19-4</p> <p>Stanton St Bernard – Request for “Passing Places” signs.</p>	<p>Issue submitted by Stanton St Bernard PC on 01/08/19</p> <p>Discussions have been held with PC. It has been agreed to install one passing place sign at Canal cottages at a cost estimated at £170. Highways to provide hatching at the lay-by at The Sheds.</p>	<p>To recommend to the AB that this issue be added to the end of the Priority Schemes list and to allocate £170.</p>	<p>Cllr Kunkler</p>
e)	<p>Issue 10-20-1</p> <p>Oxenwood and road to Fosbury – request for speed limit review</p>	<p>Issue submitted by Shalbourne Parish Council on 06/01/20</p> <p>Speed limit reviews are carried out on a route by route basis and charged at £2,500. Tidworth CATG is prepared to meet half of the assessment fee.</p> <p>An informal study has been made and it is unlikely that either village would qualify for a 30 mph limit due to limited frontage development. A review might recommend 40 mph limits but this is unlikely to impact greatly on current speeds.</p> <p>PC report that Discussions continue but are taking longer than first envisaged. As Fosbury is being taken in to the Pewsey Community Area they should be part of the discussions.</p> <p>PC requests that this issue remains open on the CATG list.</p>	<p>PC to report back at the next CATG meeting.</p>	<p>Parish Council</p>

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f)	Issue 10-20-2 Pewsey – request for SLOW marking at Junction of Old Hospital Road	Issue submitted by Pewsey Parish Council on 01/01/20 PC content to re-visit this upon completion of the development.	Area Board to note	Cllr Kunkler
g)	Issue 10-20-5 Pewsey A345 – pedestrian safety at Rail Bridge	Issue submitted by Pewsey Parish Council on 24/08/20 Highways to refresh SLOW markings. Awaiting metro count result to consider way forward.	Area Board to note	Cllr Kunkler
h)	Issue 10-20-6 Upavon Chapel Lane – request to provide on-carriageway footway markings	Issue submitted by Upavon Parish Council on 21/09/20 PC report that residents would welcome a marked virtual footway, to be placed on the off side as you enter from Devizes Road.	Highways to produce estimate for next meeting.	Highways
i)	Issue 10-20-7 Burbage Service Station – request to consider parking controls and a signal controlled crossing point	New Issue submitted by Burbage Parish Council on 14/10/20 The construction of a new petrol station and shop combined is causing both traffic and pedestrian problems. Vehicles are parking opposite the entrance/exit of the garage and there is no controlled way for crossing the road from the pavement to the garage. Highways have carried out a site visit and believe that crossing point can be established to a new path on the west side of the road to allow pedestrians a safe passage. Additionally road markings can be used to better control parking.	To recommend to the Area Board that this issue be moved to the Top 5 Priority List Highways to produce a preliminary design and estimate.	Cllr Kunkler Highways

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j)	<p>Issue 10-20-8</p> <p>Milton Lilbourne The Street junction with Old Severalls Lane – request for directional signs.</p>	<p>New Issue submitted by Cllr Oatway & Milton Lilbourne PC on 24/11/20.</p> <p>Accute bend causing access issues for emergency services and delivery drivers.</p> <p>Highways have carried out a site visit and suggest the placement of a directional sign on to a new planter, opposite the entrance to Old Severalls Lane.</p>	<p>Cllr Oatway to discuss with the PC and Village Hall committee on whose land this will be placed.</p> <p>Highways to forward sign design to Cllr Oatway to aid discussion.</p>	<p>Cllr Oatway</p> <p>Highways</p>
k)	<p>Issue 10-20-9</p> <p>Chirton – request for 20 mph speed limit assessment</p>	<p>New Issue submitted by Chirton Parish Council on 24/11/20</p> <p>Area of concern excludes A342. Speed Limit assessments are charged at £2,500</p> <p>After some discussion and a visual disply by the PC it was recommended by Highways that all side roads within the village be included as part of an assessment.</p> <p>It was suggested that a metro count is carried out prior to the formal assessment to make sure that the speed limit is justified.</p> <p>It was also suggested that costs could be broken down with the PC funding 20% (£500) and £2,000 from the CATG should the assessment go ahead.</p>	<p>To recommend to the Area Board that this issue be moved to the Priority Schemes List</p> <p>PC to arrange Traffic Survey.</p>	<p>Cllr Kunkler</p> <p>Parish Council</p>

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7.	Other items			
a)	Pavement and Footway Improvement Scheme	<p>Requests to be completed are located at Burbage Stibb Green and Rushall.</p> <p>Burbage PC confirmed that the scheme had been completed at Stibb Green but were concerned that the issue with the grass bank had not been addressed.</p> <p>No progress has been made at Rushall.</p>	Rushall PC to contact Area Highway Engineer.	Parish Council
b)	Highways Response to Covid-19 – Re-allocation of road space	<p>A team of multi-disciplinary officers assessed a total of 14 potential schemes within the community area with 4 sites put forward to the CATG and local councils for consideration:</p> <ol style="list-style-type: none"> 1. Great Bedwyn Church Street – suspension of parking and footpath widening outside post office. 2. A345 Pewsey Market Place – suspension of parking and footpath widening. 3. B3087 Pewsey High Street between Boots Pharmacy and Lloyds Bank – suspension of parking and footpath widening with give and take traffic flow. 4. A345 Pewsey North Street by Marshalls Bakery – footpath widening with give and take traffic flow. <p>Pewsey PC (confirmed by Peter Deck) do not support the proposals for Sites 2, 3 and 4. Great Bedwyn PC have not yet responded about Site 1.</p>	Great Bedwyn to be given more time to consider this matter.	Parish Council

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c)	<p>Deadline for submitting CATG Requests.</p>	<p>The process of collating information to prepare CATG Agenda packs can take considerable time and unfortunately it is now necessary to impose a deadline before a meeting to submit new items.</p> <p>Moving forward, all requests must be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.</p> <p>The deadline for our next meeting will therefore be 27th January 2021.</p>	All to note.	
d)	<p>Traffic Survey Request Process – November 2020</p>	<p>The process for making Traffic Survey (Metro Count) requests has been refined.</p> <p>Please continue to send requests direct to trafficsurveys@wiltshire.gov.uk.</p> <p>Guidance notes, a copy of the request form and an example of a Survey Report are included as Appendices 3, 4 and 5.</p>	All to note	
<p>8. Date of next Meeting: 2pm, Wednesday 10th February 2020 (likely to be held virtually)</p>				

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£2,743.75**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues: 5919, 6492 and 10-19-7.

7.2 To move the following Issues (with funding) to the Priority Schemes lists: 10-19-4 (£170.00) and 10-20-9

7.3 To move the following Issues to the Top 5 Priority List: 10-20-3 and 10-20-7